

SAN JOAQUIN COUNTY CHILDREN AND FAMILIES COMMISSION

————— MEETING SUMMARY —————

Public Health Auditorium
1601 East Hazelton Avenue
Stockton, CA 95202

Monday, January 22, 2001 – 4:00 p.m.

(<<<DRAFT>>>)

1. Meeting was called to order by Chair Mitchell at 4:23 p.m. Commissioners de Polo, Flenoy-Kelley, Gutierrez, Snider, Vera, Vice-Chair Fujii and Chair Mitchell were in attendance. Commissioner Adubofour was absent.

2. Approval of Minutes for January 11, 2001.

Motion: Approve minutes of meeting of January 11, 2001. (Snider/Fujii - Motion passed 7-0).

3. Approve funding for Round 1 Proposals

Michael McGrew, Assistant County Counsel gave a synopsis of a previous presentation he made before the Commission regarding Conflicts-of-Interest. He reminded Commission-ers of the conditions upon which it would behoove a Commissioner to disqualify him or herself from participating in specific funding decisions. He again emphasized the issue of “remote” interests, and reiterated the difference between “non-participating” and “abstain-ing”.

Consultant Paul Harder reviewed the steps the Commission went through to reach this point in time, with particular emphasis on the determination of the Commission to ensure fairness and openness of the process.

Mr. Harder recalled how last fall the Commission developed and approved an RFP that outlined funding priorities in Children’s Health, Drug, Alcohol and Tobacco Prevention and Treatment, and Special Projects. He described the subsequent key points and events that took place: the development of the timelines; the mandatory training sessions for everyone interested in submitting a Letter of Intent; review and approval of the LOI’s; issuance of requests for full proposals; additional training sessions; technical assistance; the creation and assembly of review panels; orientation and training for the review panel-ists, and finally the compilation of the ratings and results. The rules for making the final funding decisions, independent of any knowledge of the ratings or rankings were subse-quently agreed upon by the Commission. It was now time for the decisions to be made for awarding of funds.

Chair Mitchell asked for, and initiated, Commissioner conflicts-of- interest disclosures. He stated his non-participation in proposals related to the Public Health Department. With assistance of Counsel, each Commissioner in turn determined conflicts-of- interest and made disclosures where applicable.

The Chair announced that the Commission would be working from the document pro-duced by staff titled Score Ranking for Round One Proposals (rev 1-22-01), which was available to the public and distributed to the audience. The document lists all of the pro-posals (or partial proposals) in each of the RFP categories. The top ranked proposals being recommended for the amount of funding allocated in each category are highlighted in bold type. There are four in each category, a total of twelve highlighted proposals. The remain-ing thirty-six proposals (or partial proposals) comprised the remainder of the list (see copy of document attached)

Commissioner Gutierrez requested information regarding review panel scoring for each of the proposals that were not in bold type.

The Program Coordinator reported the general scoring comments of the review panelists for all of the proposals not in bold type.

Motion: Accept all the Agency proposals listed in bold type for funding less the Public Health Agency proposals (Fujii/de Polo -

Prior to the vote, the Chair invited comments from the public. Rev. Amelia Adams expressed her belief that any organization coming into the community should have a letter of support from within the community. Susan DeMontigny wished to make it clear that there is little duplication of services among home visitors and that in fact there are insufficient numbers to meet the demands.

Roll call vote on the Motion: - Commissioners de Polo, Flenoy-Kelley, Gutierrez, Snider, Vera, Vice-Chair Fujii and Chair Mitchell voted YES- Motion passed 7-0)

NOTE: The agencies receiving funding based on the above motion are as follows:

- American Lung Association (collaborative) for Children's Health
- United Cerebral Palsy for Children's Health
- Vietnamese Voluntary Foundation for DAT
- Lao Khmu (collaborative) for DAT
- St.Mary's for DAT
- Child Abuse Prevention Council - Training Mandated Reporters for Special Project
- Child Abuse Prevention Council - CHEC for Special Project
- Women's Center for Special Project
- Delta Health Care for Special Project

Motion - Adopt the remaining proposals: San Joaquin County Public Health Home Visit-ing, San Joaquin County Public Health CPOE and the San Joaquin County Public Health Tobacco Free Collaborative (Vera/Snider -

(NOTE: Chair Mitchell departed the room pending this vote)

Prior to the vote, Vice-Chair Fujii invited comments from Commissioners. Commissioner Gutierrez asked if funding was to be for the first year only or for the total budget, and was informed that the allocations were for total budgets. The Program Coordinator and Mr. Harder explained that the Strategic Plan and the RFP had established a monitoring and evaluation component and that there was a built in condition of satisfactory performance in order for agencies to receive continued funding. There will be quarterly and annual reports.

Vice-Chair Fujii invited comments from the public. Constance Smith thanked the Commission for their recommendation that her organization, (Chi Eta Phi), collaborate with the American Lung Associations providing asthma related services, and for the award.

Vice-Chair Fujii stated for the record that Chair Mitchell would not be participating in this vote.

Roll call vote on the Motion - Commissioners de Polo, Flenoy-Kelley, Gutierrez, Snider, Vera, and Vice-Chair Fujii voted YES, Chair Mitchell did not participate - Motion passed 6-0, 1 non-participant.

4. Public Comments

Jose Rodriguez, Council for the Spanish Speaking, urged the Commission to emphasize technical assistance, and stated his disappointment that few community based organizations received funding while public agencies such as Public Health fared better.

Bobby Bivens, Gemini, asked about the appeals process and received information from the Program Coordinator.

Rev. Amelia Adams suggested some limitation on the number of proposals a single agency could submit in order to give more opportunities to other organizations and agencies.

Becky Knodt, Community Medical Center, wished to clarify that although the Tobacco Free Proposal is listed under a Public Health label, it is actually a collaborative of many organizations with the Public Health Department's role primarily that of fiscal agent.

5. Commissioner Comments

Commissioner Gutierrez stated that it is imperative that monitoring and evaluation be diligent and intensive and thorough, to ensure that funded agencies perform up to expectations.

Commissioner Gutierrez commented on the selection process for review panelists and suggested consideration be given to qualified persons from outside San Joaquin County.

Commissioner Flenoy-Kelley concurred with Commissioner Gutierrez' observations.

Commissioner Snider stated that the accomplishments culminating at this meeting were cause for a celebration.

Commissioner Fujii inquired of Jose Rodriguez whether his organization had received technical assistance and was informed that they had.

Commissioner Flenoy-Kelley asked those agencies receiving funds to make certain the money does benefit the community, and that they demonstrate cultural sensitivity.

Commissioner de Polo commended Program Coordinator Lani Schiff-Ross for all her hard work.

Chair Mitchell announced that staff person Bob Driscoll was leaving his position and thanked him for his services. Chair Mitchell reiterated the sentiments of Commissioner Snider that the accomplishments of this meeting were the culmination of two years of planning and determined effort, and that while there was still much to be done, this was a historic evening.

6. Meeting was adjourned to Thursday, February 22, 2001, at 7:00 a.m. at the Public Health Auditorium (1601 E. Hazelton Avenue, Stockton) (Snider/de Polo - Motion passed 7-0)